



Ottewell School **2026** **2027**

GRADE 7 SPRING INFORMATION Package and Course Request Form



Welcome to Ottewell!

Dear Grade 7 Students and Parents/Guardians,

Welcome to Ottewell Junior High School! We are excited that you have chosen our school for the fall and we look forward to welcoming you into the Ottewell family. This letter contains information for you to begin your planning for the fall including 'Sneak-a-Peek', school supplies, bell schedule and more. For current EPSB students, language and option selections can be done through the student's SchoolZone account. Students not currently in EPSB will need to complete the form at the back and email or mail it to the school. Should you have any questions not answered in this package, please feel free to call or email us and we would be happy to help you.

FIRST DAY OF SCHOOL

The first day of school is **Tuesday, September 1st, 2026**. Homeroom lists will be posted in the front foyer. The first bell will ring at 8:15 a.m. At this time, students should be moving to their homerooms. At 8:20 a.m., we officially begin the day in period 1 with announcements. After announcements, teachers will be dealing with the information and administration of starting the new school year. The rest of the day will be a modified schedule helping students to connect with the new routines, teachers, classmates and the building. It promises to be an exciting day! Please find included in this document a copy of next year's Daily Bell Schedule.

GRADE 7 'SNEAK-A- PEEK'

**SAVE
THE DATE**

On **Friday, August 28th, 2026 from 10:00 a.m. to 11:30 a.m.**, we will be hosting our annual Grade 7 "Sneak-A-Peek" event. At the "Sneak-A-Peek", the Grade 7 students will have a chance to find their homerooms, set up their lockers, navigate through their timetables by moving from classroom to classroom and meet with their teachers without the hustle and bustle of the busy hallways. It is an excellent opportunity to become familiar with the school before the first day begins. While students are busy learning about Ottewell, parents are invited to meet the school administration team in the large gym for a "Welcome to Ottewell" session.



Communication

Always feel welcome to contact teachers or administrators by emailing ottewell@epsb.ca or calling the school office. Staff emails are available on SchoolZone. Communication for school events, success stories, and celebrations are found on www.schoolzone.epsb.ca and via our weekly newsletter: [Titan Times](#).

You can also follow us on Instagram [@ottewell_school](#)

Families new to EPSB/Ottewell will receive access to SchoolZone in August. Our School Office opens on Thursday, August 20th, and we will begin to email out the login and password accounts after this date.

Our Assistant Principals support families in alpha groups (last name), maintaining the relationships built between the home and the school for the years your child attends Ottewell. Specific questions or concerns should always be directed to them first:

Colin Powles (Last names A - K)
Carla Plischke (Last names L - Z).

Transportation

Most Ottewell students travel to school by city buses called 'School Specials' provided by Edmonton Transit. Bus passes may be purchased through Schoolzone. The current monthly bus pass rates are \$60. Rates for the 2026 - 2027 school year will be announced at a later date.



Attendance

Under the School Act, regular attendance is compulsory for junior high school students; being in class every day and on time is crucial to students being academically successful. Parents/Guardians are asked to email, call in, or report their child's absence or tardiness on SchoolZone.

School Supplies

Information regarding student supplies will be passed on in every class during the first few days of school. To prepare for the first day of classes, we ask that you purchase the basic supplies required for most classes.

- ✓ 10 HB pencils
- ✓ 10 Pens (blue or black)
- ✓ 3 Highlighters (different colors)
- ✓ 1 Pack of pencil crayons
- ✓ 3 Binders (3-Ring 2" or 3" size)
- ✓ 2 Packs of lined 3-hole paper
- ✓ 1 Pack of unlined 3-hole paper
- ✓ 3 Packs of 5 binder dividers
- ✓ 1 Combination Lock (REQUIRED)
(No Key locks)

Students MUST have a combination lock for their locker (this can be purchased at the school for \$11, *no key locks permitted*). **Please review how to use the combination lock before school starts.** Items such as calculators and geometry sets will be a topic for discussion in the first few days of school. Teachers will provide further details.

Please do not hesitate to contact the school by calling 780-466-7331 or by email at ottewell@epsb.ca should you have any questions, or concerns, or need assistance with course selection. Welcome to Ottewell School! We are excited to meet all of our new Titans in the fall!



Jason Smith
Principal



2026-27 BELL SCHEDULE

	Begin	End
Warning Bell	8:15 a.m.	
Period 1 (61 min)	8:20 am	9:21 am
Period 2 (54 min)	9:25 am	10:19 am
Snack Break (10 min)	10:19 am	10:29 am
Period 3 (54 min)	10:29 am	11:23 am
Period 4 (54 min)	11:27 am	12:21 pm
Lunch Break (42 min)	12:21 pm	1:03 pm
Period 5 (54 min)	1:08 pm	2:02 pm
Period 6 (54 min)	2:06 pm	3:00 pm

****Reminder: Thursdays are early dismissal days. The bell rings at 2:00 PM, and there is no Period 6.**

CLS Hours:

Day 1-4: 8:40 AM - 2:20 PM

Thursday: 8:40 AM - 1:15 PM





Option Selection

CURRENT EPSB STUDENTS

- Options are available depending on enrollment therefore, low enrollment may result in a class being cancelled.
- Not all option courses are offered at all times in our timetable. Sometimes, two of your selections may be offered at the same time, and you can't be in two places at once .
- Every effort will be made to place students in preferred courses within the restrictions of the timetable.
- Students are sorted by software, so how early requests are placed does not impact the outcome.
- If mistakes are made, students may request an option change in the fall. Forms will be available in the office.

New addition!

Board Games Class:

Dive into the exciting world of tabletop gaming by analyzing the strategies and mechanics behind popular board games. After mastering the basics through plenty of hands-on playtime, you will put your skills to the test by designing and building your very own original game. Challenge your classmates, test your strategic thinking, and bring your ultimate board game vision to life!



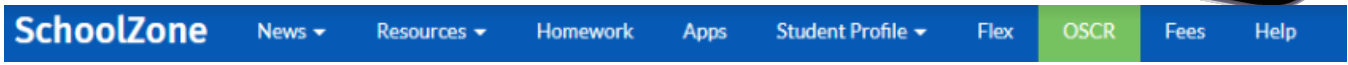
OSCR CURRENT EPSB STUDENTS (Online Student Course Requests)

Students enrolled in CLS or CLS/Connections do **NOT** select courses.

You will need the language and option selection form for planning. For option course descriptions please see the Ottewell [Viewbook](#) (click link or scan the QR code).



1 Look at the option course information provided and use the planner above. Make a list of the option courses you would like to take. Please select eight options. If you need more information or assistance determining which course is right for you, please email ottewell@epsb.ca

2  Login to SchoolZone using the **student account**. OSCR cannot be done through the parent account.

3 Open OSCR (Online Student Course Requests)

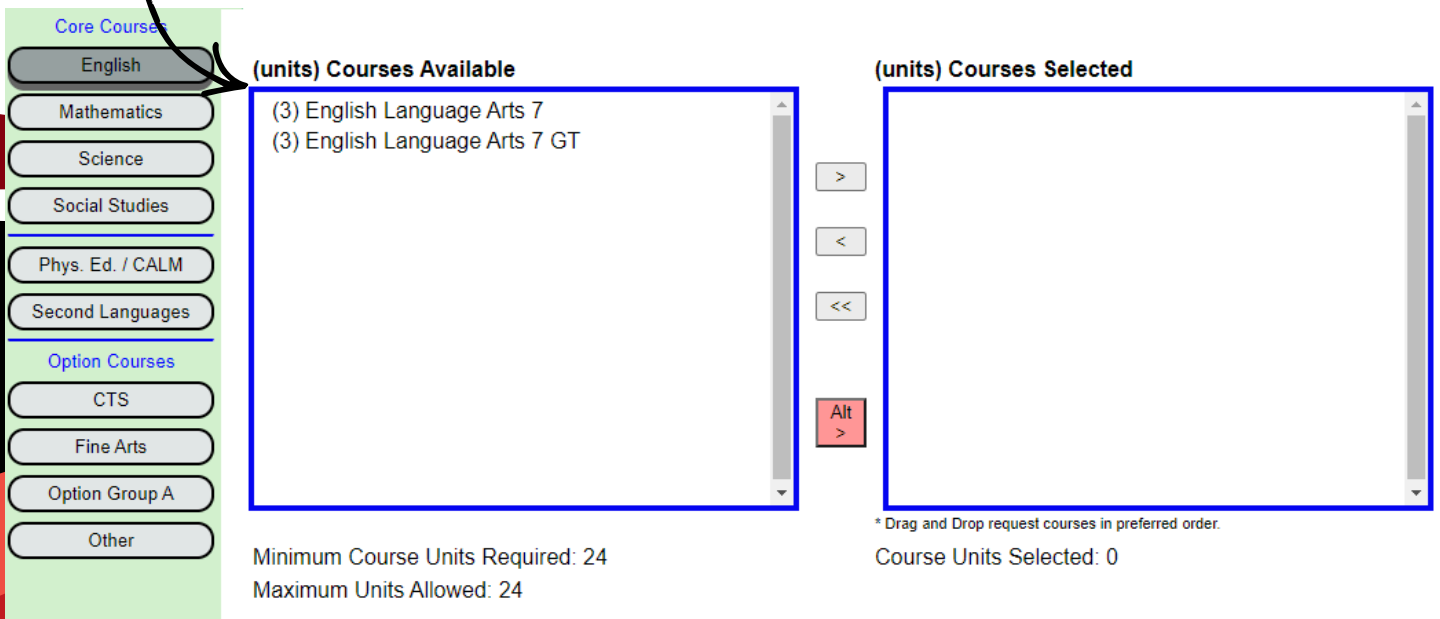
4 OSCR will bring you to a start page with your available English Classes

CLICK YOUR ENGLISH LANGUAGE ARTS CLASS AND THEN CLICK THE ARROW TO MOVE TO THE COURSES SELECTED LIST.

Students who have been **accepted** in the Gifted & Talented program will select English Language Arts 7 Gifted and Talented

Students who have **enrolled** in the Academic Enrichment program will select English Language Arts 7 Academic Enrichment

All other students will select English Language Arts 7



The screenshot shows the OSCR interface. On the left is a sidebar with "Core Courses" and "Option Courses". The "English" option under Core Courses is highlighted with a red arrow. The main area is split into two columns: "(units) Courses Available" and "(units) Courses Selected". The available list contains "(3) English Language Arts 7" and "(3) English Language Arts 7 GT". The selected list is empty. Between the columns are navigation arrows: a right arrow (>), a left arrow (<), a double left arrow (<<), and a red "Alt >" button. Below the available list, it says "Minimum Course Units Required: 24" and "Maximum Units Allowed: 24". Below the selected list, it says "Course Units Selected: 0". A note at the bottom right says "* Drag and Drop request courses in preferred order."

OSCR CURRENT EPSB STUDENTS (Online Student Course Requests)


- 5 In most cases, when you choose your English class, Math, Science and Social Studies will also move to the selected Courses list. In other cases, just English will move to the selected Courses list.

The screenshot shows the OSCR course selection interface. On the left, there are two columns of course buttons: 'Core Courses' (English, Mathematics, Science, Social Studies, Phys. Ed. / CALM, Second Languages) and 'Option Courses' (CTS, Fine Arts, Option Group A, Other). The 'English' button is highlighted. In the center, the '(units) Courses Available' list contains '(3) English Language Arts 7 GT'. To the right, the '(units) Courses Selected' list contains '(3) English Language Arts 7', '(3) Mathematics 7', '(3) Science 7', and '(3) Social Studies 7'. Navigation buttons (>, <, <<, >>, and Alt >) are positioned between the two lists. Below the 'Courses Available' list, it states 'Minimum Course Units Required: 24' and 'Maximum Units Allowed: 24'. Below the 'Courses Selected' list, it states 'Course Units Selected: 12' and includes a note: '* Drag and Drop request courses in preferred order.'

- 6 Physical Education is required for Junior High students.

The screenshot shows the OSCR course selection interface. On the left, there are two columns of course buttons: 'Core Courses' (English, Mathematics, Science, Social Studies, Phys. Ed. / CALM, Second Languages) and 'Option Courses' (Fine Arts, Option Group A, Other). The 'Phys. Ed. / CALM' button is highlighted. In the center, the '(units) Courses Available' list contains '(3) Physical Education 7'. Below the list, it states 'Minimum Course Units Required: 24' and 'Maximum Units Allowed: 24'.

OSCR CURRENT EPSB STUDENTS (Online Student Course Requests)

7 Select your language class by clicking on the class and using the  button to move it over. See the notes below.

- **Chinese Language & Culture 7** - *no experience with Mandarin required*
- **Bilingual Mandarin** - *must be currently in Bilingual Mandarin class or a fluent speaker*
- **French as a Second Language**

At this point check your “**Course Units Selected**” number. For French and Chinese Beginner students the total should be **18**. Mandarin Bilingual students should be **21**.

Core Courses

- English
- Mathematics
- Science
- Social Studies
- Phys. Ed. / CALM
- Second Languages

Option Courses

- Fine Arts
- Option Group A
- Option Group B
- Other

(units) Courses Available

- (3) Chinese Language & Culture 7
- (6) Bilingual Mandarin 7

Minimum Course Units Required: 24
Maximum Units Allowed: 24

(units) Courses Selected

- (3) English Language Arts 7
- (3) Mathematics 7
- (3) Science 7
- (3) Social Studies 7
- (3) Physical Education 7
- (3) French as a Second Language 7

Course Units Selected: 18

Quit Course History Additional Info Admin Mode Request Approval

8 To select your options you will need to click on the left hand tab. Choose your option courses.

- Full-year options have a unit value of 3 because they last all year and are in **OPTION A**.
- Trimester options only last 3 months and have a unit value of 1 and are in **OPTION B**.
- Most students should have 6 course units of options.
- ALL students must choose Computer Applications (except Mandarin Bilingual)
- **Mandarin Bilingual students get 3 units of options.**

Core Courses

- English
- Mathematics
- Science
- Social Studies
- Phys. Ed. / CALM
- Second Languages

Option Courses

- CTS
- Fine Arts
- Option Group A

(units) Courses Available

- (1) Environment Outdoor Education 7
- (1) Food Studies 7
- (1) Leadership 7
- (1) Sport Fit 7

Core Courses

- English
- Mathematics
- Science
- Social Studies
- Phys. Ed. / CALM

(units) Courses Available

- (3) Art 7
- (3) Band 7
- (3) Communication and Media 7
- (3) Drama 7

The units for each individual course are in brackets to the left of the course name.

OSCR CURRENT EPSB STUDENTS (Online Student Course Requests)

9 Using your mouse, click the courses and arrange your option courses **into order by preference**.

The screenshot shows the OSCR interface with two main panels: "(units) Courses Available" and "(units) Courses Selected".

- Core Courses:** English, Mathematics, Science, Social Studies, Phys. Ed. / CALM, Second Languages.
- Option Courses:** CTS, Fine Arts, Option Group A, Other.
- (units) Courses Available:** (1) Sport Fit 7.
- (units) Courses Selected:** (3) English Language Arts 7, (3) Mathematics 7, (3) Science 7, (3) Social Studies 7, (0.5) Health 7, (3) Physical Education 7 ACTIVE LIVING, (2.5) French as a Second Language 7 BEGINNER, (3) Band 7, (1) Food Studies 7, (1) Environment Outdoor Education 7, (1) Leadership 7.
- Buttons:** >, <, <<, and a pink ALT > button.
- Minimum Course Units Required:** 24.
- Course Units Selected:** 24.

* Drag and Drop request courses in preferred order.

10 We will do our very best to provide you with the options as you have selected them. In some cases, that is not possible. You will now **choose 3** alternative option requests using the pink ALT button. **Your Course Units Selected should still be 24.** If it's more than 24 you need to remove the course that put it over and then use the ALT > button to make it an alternative option.

The screenshot shows the OSCR interface with two main panels: "(units) Courses Available" and "(units) Courses Selected".

- (units) Courses Available:** (1) Environment Outdoor Education 7.
- (units) Courses Selected:** (3) Art 7, (1) Construction 7, (1) Leadership 7, (3) English Language Arts 7, (3) Mathematics 7, (3) Science 7, (3) Social Studies 7, (3) Physical Education M 7, (3) French as a Second Language 7, (3) Band 7, (1) Food Studies 7, (1) Forensic Science 7, (1) Sport Fit 7.
- Buttons:** >, <, <<, and a pink ALT > button.
- Minimum Course Units Required:** 24.
- Maximum Units Allowed:** 24.
- Course Units Selected:** 24.

* Drag and Drop request courses in preferred order.

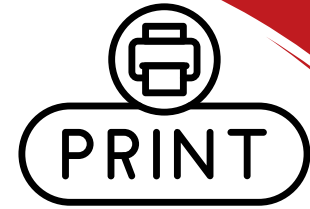
Your "Course Units Selected" MUST total 24 for a full timetable.

Click to save your course requests.

You will see a verification page. You can print the page or take a picture for reference. Close the OSCR tab to return to SchoolZone.

Course Selection

NON EPSB STUDENTS



Please **print** and return this form to ottewell@epsb.ca

FIRST NAME LAST NAME

PHONE EPSB ID

PARENT(S) NAME(S)

Has your child been **accepted** into the Gifted and Talented Program? Yes No

Has your child **enrolled** in the Academic Enrichment Program? Yes No

Is your child **enrolled** in the Mandarin Bilingual Program? Yes No

STEP 1: COMPULSORY LANGUAGE COURSE: - ONE ONLY

- French as a Second Language
- Chinese Language & Culture (Intro/Beginner)
- Bilingual Mandarin (need to have studied Bilingual Mandarin in grade 6 or be fluent already)*

* Students in Mandarin Bilingual have fewer options in their timetable due to extra language requirements

STEP 2: COMPULSORY PHYSICAL EDUCATION

- Phys Ed - sport and skill based, competitive game scenarios

STEP 3: SELECT OPTIONS AND RANK THEM FROM #1 (TOP CHOICE) TO #8.

For option course descriptions, please see the Ottewell Viewbook at ottewell.epsb.ca

FULL YEAR (Option A) Art (full year) Band (full year)

TRIMESTER (3 months - Option B)

- Board Games
- Computer Applications (Mandatory)
- Computer Studies
- Construction
- Drama
- Forensics
- Environment Outdoor Education
- Foods Studies
- Learning to Lead
- Photography (Art & Design)
- Sports Performance

DATE

PARENT SIGNATURE